

Nelsonville City Council will meet in regular session Monday, April 27, 2020 at 7PM. Due to the COVID 19 pandemic, the public may not attend the meeting in person. The meeting will be live streamed from the City of Nelsonville Facebook page (City of Nelsonville, Ohio, @nelsonvillecity)

Agenda

1. Call to order
2. Pledge of Allegiance
3. Opening Prayer
4. ROLL CALL
5. Minutes from the April 13, 2020 council meeting
6. Citizen's Comments
7. Business and Organizational Comments
8. Code Enforcement Update
9. Second Reading

ORDINANCE 18-20

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO DO AN ON-LINE AUCTION, TAKE SEALED BIDS OR SCRAPE PERSONAL PROPERTY NOT NEEDED FOR A PUBLIC PURPOSE.

ORDINANCE 20-20

AN ORDINANCE DONATING TWO OLD OUT OF SERVICE FIRE HYDRANTS TO TRI-COUNTY JVS FOR TRAINING PURPOSES.

ORDINANCE 22-20

AN ORDINANCE INCREASING THE SEWER RATES BY EIGHT (8) PERCENT EFFECTIVE JUNE 1, 2020.

ORDINANCE 26-20

AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF NELSONVILLE TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT ON BEHALF OF THE CITY OF NELSONVILLE FOR THE DESIGN OF THE 2020 WATER SYSTEM IMPROVEMENTS PROJECT; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

First Reading

ORDINANCE 28-20

AN ORDINANCE AMENDING THE 2020 APPROPRIATIONS ORDINANCE TO APPROPRIATE FROM THE UNAPPROPRIATED BALANCED THE FOLLOWING: TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90070 (WOODLANE DRIVE SLIP PROJECT); ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90060 (RIVERSIDE SLIP PROJECT); FIVE THOUSAND DOLLARS (\$5,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90080 (CHURCH STREET REPAIR); FIVE THOUSAND DOLLARS (\$5,000.00) CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-67596 (FIRE DEPT EQUIPMENT); TWO THOUSAND DOLLARS (\$2,000.00) TO GENERAL FUND #100 LINE ITEM 100-400-80010 (INCOME TAX REFUNDS); FIVE HUNDRED DOLLARS (\$500) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-80010 (INCOME TAX REFUNDS) TWO THOUSAND DOLLARS (\$2,000) GENERAL FUND #100 LINE ITEM 100-370-21102 (BOND

COVERAGE); TWO THOUSAND DOLLARS (\$2,000) WATER FUND #700 LINE ITEM 700-370-21102 (BOND COVERAGE); AND TWO THOUSAND DOLLARS (\$2,000) SEWER FUND #750 LINE ITEM 750-370-21102 (BOND COVERAGE).

ORDINANCE 29-20

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDERS FOR THE SEWER PROJECT AND DECLARING AN EMERGENCY.

ORDINANCE 30-20

AN ORDINANCE CHANGING THE STAFFING LEVELS FOR THE AUDITOR'S OFFICE AND DECLARING AN EMERGENCY.

ORDINANCE 31-20

AN ORDINANCE CHANGING THE STAFFING LEVELS FOR THE UTILITY DEPARTMENT AND DECLARING AN EMERGENCY.

10. City Manager's Report

11. Good of the Order

12. Executive Session ORC 121.22 (g) for:

13. Adjourn

ORDINANCE NO. 18 -20

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO DO AN ON-LINE AUCTION, TAKE SEALED BIDS OR SCRAP PERSONAL PROPERTY NOT NEEDED FOR A PUBLIC PURPOSE.

WHEREAS, the city has items of personal property not needed for a public purposes and desire to dispose of them.

NOW, THEREFORE, BE IT ORDAINED by the Nelsonville City Council, State of Ohio, that:

Section 1. The Nelsonville City Council hereby authorizes the City Manager to do an on-line auction, take sealed bids or scrap the list of personal property not needed for a public purpose described in Exhibit A attached hereto and incorporated herein by reference.

Section 2. This Ordinance shall be in full force and effect at the earliest moment permitted by law.

Duly enacted by Council on second reading on the 27th day of April 2019.

NELSONVILLE CITY COUNCIL

President of Council

Clerk of Council

First Reading: April 13, 2020

Second Reading: April 27, 2020

ORDINANCE NO. 20 -20

AN ORDINANCE DONATING TWO OLD OUT OF SERVICE FIRE HYDRANTS TO TRI-COUNTY JVS FOR TRAINING PURPOSES.

WHEREAS, The Nelsonville Fire Department has two old out of service fire hydrants that are out of service and cannot be repaired and wish to have them donated to Tri-County JVS for training purposes;

NOW, THEREFORE, BE IT RESOLVED by the Nelsonville City Council, State of Ohio, that:

Section 1. The Nelsonville City Council hereby declares two old of service fire hydrants not needed for public purposes and donates them to Tri-County JVS.

Section 2. This Ordinance shall be in full force and effect at the earliest moment permitted by law.

Duly enacted by Council on second reading on the 27th day of April 2019.

NELSONVILLE CITY COUNCIL

President of Council

Clerk of Council

First Reading: April 13, 2020

Second Reading: April 27, 2020

ORDINANCE NO. 22 -20

AN ORDINANCE INCREASING THE SEWER RATES BY EIGHT (8) PERCENT EFFECTIVE JUNE 1, 2020.

WHEREAS, sewer rates need to be increased to keep the sewer fund solvent;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Nelsonville, Ohio that:

- 1. Effective June 1, 2020, the Nelsonville sewer rates are increased by eight (8) percent as follows:**

Sewer in Town (1500 gallon minimum	14.35	15.50
Over 1500 gallons (per 1000 gallons)	8.67	9.36
Sewer out of Town (Rate 1 ½ 1500 gallon		
Minimum	21.52	23.24
Over 1500 gallons (per 1000 gallons)	13.01	14.05

- 3. This Ordinance shall be effective at the earliest date provided by law.**

Duly enacted by Council on second reading under suspension on the 27th day of April 2020.

NELSONVILLE CITY COUNCIL

President of Council

Clerk of Council

First Reading: April 13, 2020

Second Reading: April 27, 2020

ORDINANCE 26-20

AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF NELSONVILLE TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT ON BEHALF OF THE CITY OF NELSONVILLE FOR THE DESIGN OF THE 2020 WATER SYSTEM IMPROVEMENTS PROJECT; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

Whereas, the City of Nelsonville seeks to design the 2020 Water System Improvements Project; and

Whereas, the City of Nelsonville intends to apply for Water Supply Revolving Loan Account Funds (WSRLA) for the project; and

Whereas, the Ohio Water Supply Revolving Loan Account requires the applicant to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore,

BE IT ORDAINED by the Council of the City of Nelsonville:

SECTION 1. That the City Manager of the City of Nelsonville be and is hereby authorized to apply for a WSRLA loan, sign all documents for and enter into a Water Supply Revolving Loan Account with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for the project.

SECTION 2. That the dedicated source of repayment will be water usage charges.

SECTION 3. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Duly enacted by council on second reading on the 27th day of April 2020.

NELSONVILLE CITY COUNCIL

President of Council

Clerk of Council

Passed on: _____

Motion by: _____

Seconded by: _____

Yeas _____

Nays _____

Approved: _____
President of Council

Attest: _____
Clerk

ORDINANCE 28-20

AN ORDINANCE AMENDING THE 2020 APPROPRIATIONS ORDINANCE TO APPROPRIATE FROM THE UNAPPROPRIATED BALANCED THE FOLLOWING: TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90070 (WOODLANE DRIVE SLIP PROJECT); ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90060 (RIVERSIDE SLIP PROJECT); FIVE THOUSAND DOLLARS (\$5,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90080 (CHURCH STREET REPAIR); FIVE THOUSAND DOLLARS (\$5,000.00) CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-67596 (FIRE DEPT EQUIPMENT); TWO THOUSAND DOLLARS (\$2,000.00) TO GENERAL FUND #100 LINE ITEM 100-400-80010 (INCOME TAX REFUNDS); FIVE HUNDRED DOLLARS (\$500) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-80010 (INCOME TAX REFUNDS) TWO THOUSAND DOLLARS (\$2,000) GENERAL FUND #100 LINE ITEM 100-370-21102 (BOND COVERAGE); TWO THOUSAND DOLLARS (\$2,000) WATER FUND #700 LINE ITEM 700-370-21102 (BOND COVERAGE); AND TWO THOUSAND DOLLARS (\$2,000) SEWER FUND #750 LINE ITEM 750-370-21102 (BOND COVERAGE).

WHEREAS, the appropriations ordinance needs to be amended to appropriate moneys for various purposes;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NELSONVILLE, ATHENS COUNTY, OHIO AS FOLLOWS:

- 1. The 2020 appropriations are amended to appropriate from the unappropriated balance the following :**

TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90070 (WOODLANE DRIVE SLIP PROJECT);

ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90060 (RIVERSIDE SLIP PROJECT);

FIVE THOUSAND DOLLARS (\$5,000.00) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-90080 (CHURCH STREET REPAIR);

FIVE THOUSAND DOLLARS (\$5,000.00) CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-67596 (FIRE DEPT EQUIPMENT);

TWO THOUSAND DOLLARS (\$2,000.00) TO GENERAL FUND #100 LINE ITEM 100-400-80010 (INCOME TAX REFUNDS);

FIVE HUNDRED DOLLARS (\$500) TO CAPITAL IMPROVEMENTS FUND #600 LINE ITEM 600-600-80010 (INCOME TAX REFUNDS)

TWO THOUSAND DOLLARS (\$2,000) GENERAL FUND #100 LINE ITEM 100-370-21102 (BOND COVERAGE);

TWO THOUSAND DOLLARS (\$2,000) WATER FUND #700 LINE ITEM 700-370-21102 (BOND COVERAGE); AND

TWO THOUSAND DOLLARS (\$2,000) SEWER FUND #750 LINE ITEM 750-370-21102 (BOND COVERAGE).

- 2. The total appropriations are decreased/increased by said amounts.**
- 3. This Ordinance shall become effective at the earliest date provided by law.**

Duly enacted by Council on first reading under suspension of the rules on the 27th day of April 2020.

NELSONVILLE CITY COUNCIL

<hr/>	<hr/>	President of Council
<hr/>	Clerk of Council	First Reading: April 27, 2020 Adopted under suspension of rules

ORDINANCE NO. 29 -20

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO SIGN CHANGE ORDERS FOR THE SEWER PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, Section 5.04 (c) of the Nelsonville Charter precludes the City Manager from approving change orders greater than one thousand dollars (\$1,000.00) without council approval; and

WHEREAS, the Sewer Project engineer has requested two changes orders: one for nine thousand one hundred eight-one dollars and fifty-five cents (\$9,181.55) and one for seventeen thousand one hundred sixty dollars (\$17,160.00).

NOW, THEREFORE, BE IT ORDAINED by the Nelsonville City Council, State of Ohio, that:

Section 1. The Sewer Project Change orders in Exhibit A attached hereto and incorporated herein by reference for nine thousand one hundred eight-one dollars and fifty-five cents (\$9,181.55) and seventeen thousand one hundred sixty dollars (\$17,160.00) are approved for the City Manager to sign.

Section 2. This Ordinance is being passed as an emergency measure pursuant to O.R.C. 731.30 because the immediate passage of the Ordinance is necessary so that the change orders can be signed to keep the sewer project on schedule and this Ordinance shall be in full force and effect upon its adoption.

Duly enacted by Council on first reading under suspension of the rules on the 27th day of April 2019.

NELSONVILLE CITY COUNCIL

President of Council

Clerk of Council

First Reading: April 27, 2020 Adopted under suspension of the rules

ORDINANCE NO. 30 -20

AN ORDINANCE CHANGING THE STAFFING LEVELS FOR THE AUDITOR'S OFFICE AND DECLARING AN EMERGENCY.

WHEREAS, the Auditor has requested a change in the staffing levels in his office.

NOW, THEREFORE, BE IT ORDAINED by the Nelsonville City Council, State of Ohio, that:

Section 1. Effective June 1, 2020, the staffing in the Auditor's is as follows:

- 1. The Deputy Auditor/Income Tax Clerk at an annual salary of forty thousand dollars (\$40,00.00) full time position with benefits.**
- 2. One full-time account Clerk at seventeen dollars and sixty cents per hour (\$17.60) full time with benefits.**
- 3. One part-time Account Clerk for up to 30/week at fifteen dollars per hour (\$15.00), no paid benefits except PERS.**

Section 2. This Ordinance is being passed as an emergency measure pursuant to O.R.C. 731.30 because the immediate passage of the Ordinance is necessary so that the staffing can be completed by June 1, 2020, and this Ordinance shall be in full force and effect upon its adoption.

Duly enacted by Council on second reading on the 11th day of May 2020.

NELSONVILLE CITY COUNCIL

President of Council

Clerk of Council

First Reading: April 27, 2020

Second Reading: May 11, 2020

ORDINANCE NO. 31-20

AN ORDINANCE CHANGING THE STAFFING LEVELS FOR THE UTILITY DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the City Manager has requested a change in the staffing levels in Utility Department.

NOW, THEREFORE, BE IT ORDAINED by the Nelsonville City Council, State of Ohio, that:

Section 1. Effective May 4, 2020, the staffing in the Utility Department is changed as follows:

- 4. One Meter Reader position is deleted.**
- 5. The full time position of Utility Supervisor is created at the salary of \$47,000 with benefits.**
- 6. All other positions in the Utility Department shall remain.**

Section 2. The Utility Supervisor's job description shall be prepared by the City Manager, but shall include at a minimum the following:

- Supervise Utilities personnel
- Direct daily water and sewer systems repairs/maintenance
- Direct daily street repairs/maintenance
- Forecast and schedule water/sewer/street projects
- Conduct quality assurance inspections on all projects within the city
- Develop and maintain a training program
- Develop and maintain a safety program
- Implement/sustain an electronic work order system
- Implement/sustain fleet management and asset tracking system
- Have or obtain within 6 months a class I water license
- Develop and abide budgets
- All other task assigned by city manager

Section 3. This Ordinance is being passed as an emergency measure pursuant to O.R.C. 731.30 because the immediate passage of the Ordinance is necessary so that the staffing can be completed by May 4, 2020, and this Ordinance shall be in full force and effect upon its adoption.

Duly enacted by Council on first reading under suspension of the rules on the 27th day of May 2020.

NELSONVILLE CITY COUNCIL

President of Council

Clerk of Council

First Reading: April 27, 2020 Adopted under suspension of the rules

